

Instructional Delivery

Modes of Instructional Delivery

6 Modes of Instructional Delivery at NJIT¹

1) **Face-to-Face:** Delivery of instruction is structured around in-person classroom meeting times. Instruction is delivered in person and students are expected to attend class. (sometimes referred to as traditional classroom courses²)

2) **Converged Learning:** Delivery of instruction is independent of place, merging the physical and virtual classrooms. There is an attendance expectation and students can choose to attend class face-to-face or using real-time synchronous video conferencing technology. Some instructors may require occasional proctored exams. (sometimes referred to as a synchronous distributed course).

Notes

- F-1 and J-1 Students: Students must attend the class face-to-face.
- Please refer to the Office of Global Initiatives (<https://www.njit.edu/global/>) for more information.

3) **Synchronous online:** delivery of instruction takes place during the day and time noted, independent of location. All course activity can be completed online through the learning management system. There are no face-to-face sessions, but remote attendance is expected.

4) **Online:** Delivery of instruction in which all course activity can be completed online through the learning management system. There are no required face-to-face sessions but students are expected to follow a week-by-week schedule as outlined in the syllabus. Work is typically done in an asynchronous mode and students can complete the coursework without coming to campus. Note: some instructors may require occasional synchronous online meetings or proctored exams.³ (sometimes referred to as eLearning).

Notes:

- Fully online programs: NJIT offers several master's degrees and Graduate Certificates that can be completed entirely online (<https://www.njit.edu/online/programs/>).
- eTuition: Online courses count towards eTuition status.
- F-1 and J-1 Students: Students may only count three credits of Converged Learning, Hyflex, or Online courses toward a full course of study per academic term:

#A full course of study for undergraduate students is 12 credits.

#A full course of study for graduate students is 9 credits.

#There are no restrictions during the summer unless it is an F-1 and J-1 student's last term.

#In their last term F-1 and J-1 students must take at least one Face-to-Face or Hybrid course or Converged Learning course.

#Please refer to the Office of Global Initiatives (<https://www.njit.edu/global/>) for more information.

5) **Hybrid:** Delivery of instruction in which some traditional face-to-face contact hours are replaced with required synchronous or asynchronous online instruction (frequently through the learning management system). The amount of online activity is set by the instructor and varies by course. Students should refer to the course syllabi for the course meeting schedule, however no Hybrid course should be more than 50% online. (sometimes referred to as blended learning)

Notes:

- F-1 and J-1 Students: Hybrid courses count towards a full course of study. There are no restrictions to how many hybrid courses F-1 and J-1 students can register for.

#A full course of study for undergraduate students is 12 credits.

#A full course of study for graduate students is 9 credits.

#There are no restrictions during the summer unless it is an F-1 and J-1 student's last term.

#In their last term F-1 and J-1 students must take at least one Face-to-Face or Hybrid course or Converged Learning course.

#Please refer to the Office of Global Initiatives (<https://www.njit.edu/global/>) for more information.

6) **HyFlex:** Delivery of instruction is independent of time and place, allowing for students to choose to attend class in any of three modes:

- Face-to-Face – the traditional classroom model;
- Synchronous Online – delivery of instruction takes place during the day and time noted, independent of location. All course activity can be completed online through the learning management system. There are no face-to-face sessions, but remote attendance is expected;
- Asynchronous Online – different time, different place; utilizing multimedia learning objects and lecture capture technologies. Students are expected to follow a week-by-week schedule as outlined in the syllabus.

Students can choose to change which option they use to attend courses weekly. Some instructors may require occasional proctored exams.

Notes:

- eTuition: HyFlex courses count towards eTuition status.
- F-1 and J-1 Students: Students may only count three credits of Converged Learning, Hyflex, or Online courses toward a full course of study per academic term:

#A full course of study for undergraduate students is 12 credits.

#A full course of study for graduate students is 9 credits.

#There are no restrictions during the summer unless it is an F-1 and J-1 student's last term.

#In their last term F-1 and J-1 students must take at least one Face-to-Face or Hybrid course or Converged Learning course.

#Please refer to the Office of Global Initiatives (<https://www.njit.edu/global/>) for more information.

- 1 Contact hours are independent of delivery method and defined in the course catalog.
- 2 Definitions are aligned with OLN's definitions <https://onlinelearningconsortium.org/updated-e-learning-definitions-2/>.
- 3 See <http://www.njit.edu/online/current-students/faq/> for more information about proctored exams.

Policy on Administration of Midterm and Final Exams

NJIT policy requires that all midterm and final exams must be proctored, regardless of delivery mode, in order to increase academic integrity. Note that this does not apply to essay or authentic based assessments. Effective beginning Fall 2019 semester, students registered for a fully online course section (e.g., online or Hyflex mode) must be given the option to take their exam in a completely online format, with appropriate proctoring.